

## Appendix E - SUSTAINABILITY CHECKLIST:

Name of Officer completing this form: Alan Whiting	Tel Ext 7446
Date checklist completed: 7 December 2015	
Title of policy/strategy/project: Public Consultation Draft of Community Plan 2016-19	

What contribution/impact does this proposal make towards enhancing the Council's commitment to sustainability?

- Tick: (✓)    +ve    - if the proposal makes a **positive** contribution  
                  -ve    - if the proposal makes a **negative** impact  
                  ?     - if there is **uncertainty** in predicting positive contribution or negative impact  
                  N/A   - if the impact of the proposal is **outwith scope** of proposal

Categories	+ve			0	-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
<b>A. Community Safety</b>										
1) Help to reduce fear of crime		✓								Dealing with the perception of crime is a focus of Priority 2- Safe Communities "Work to keep crime at a low level and respond to the perception of crime"
2) Help to reduce occurrence of crime		✓								Actions to keep crime at a low level
3) Help to reduce occurrence of anti-social behaviour		✓								Target to maintain the low percentage of people who say ASB is a very or fairly big problem
4) Ensure developments maximise security and safety using safer by design procedures as appropriate		✓								Specific action to design out crime
5) Encourage individual/community responsibility			✓							Through PACT panels, campaigns and Prevent work
<b>B. Economy &amp; Work</b>										

Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
6) Increase employment opportunities for local people			✓							Both the Caring Communities section “Improve outcomes for young people” and Dynamic Economy “Improve Skills for Employment” will support this
7) Link local production with local consumption			✓							The detail is set out in the Economic Development Strategy. Support is also delivered by the West Kent Partnership and the West Kent Leader Scheme. Also encouraging business networking helps local businesses with local opportunities.
8) Help local and community based businesses to set up and grow and promote rural diversity			✓							West Kent Partnership and the LDF and AONB action plans promote and support sustainable rural diversification. Dynamic Economy supports measures to retain existing businesses, encourage new businesses & promote tourism
9) Value and support unpaid work		✓								The Community Plan promotes and recognises the value of volunteering and has specific actions within “Work with local people to deliver, strong, active and sustainable communities” to increase volunteering. The value of unpaid work is also recognised in support for carers in the plan.
<b>C. Education &amp; Awareness Raising</b>										

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
10) Foster appreciation and care for the local environment			✓						Within AONB Management Action Plans and delivery of the Darent Valley Landscape Partnership Scheme.
11) Improve access to training, education and self-development opportunities for all		✓							See 6. In addition, there are actions to reduce the number of young people Not in Employment Education of Training and reducing barriers to attainment
12) Encourage the adoption of sustainable lifestyles and practices			✓						Sustainability in embedded in the plan particularly new action to encourage sustainable development
<b>D. Equitable Access to Local Facilities &amp; Services</b>									
13) Address inequalities through allocating resources based on need		✓							The Community Plan supports targeting resources at areas in needs, as demonstrated through the creation of a Sevenoaks Health Inequalities action plan, targets to reduce child poverty and other actions targeted to areas of particular need
14) Improve access to local services and facilities for local people			✓						The Sustainable Economy has targets to reduce the need to travel, promote and improve access to key local services and facilities. Addressing the transport needs of young people is also recognised
15) Protect local shops and services			✓						As part of Retaining existing businesses, encourage new businesses and promote tourism. Action to encourage vibrant town centres

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
16) Ensure access to usable open spaces and meeting places			✓						Both Green and Healthy Environment recognise the importance of 'green infrastructure'
17) Improve facilities, access and opportunities for people with disabilities, wheelchair users, people with pushchairs and elderly people			✓						The plan addresses access issues for vulnerable groups, including digital inclusion issues, transport access for younger and older people in our District and access to services generally given the rural nature of the District
18) Improve opportunities, facilities and access for children & young people		✓							Set out in Caring Communities, Healthy Environment and Dynamic Economy
<b>E. Health</b>									
19) Reduce factors contributing to ill health (e.g. poverty, safety, diet, lifestyle, pollution)		✓							The Caring Communities theme includes actions to reduce poverty and social exclusion. All of the actions within Healthy Environment are relevant as are access to 'green infrastructure'
20) Provide support for elderly people and young people and their families		✓							All targets within Caring Communities and Healthy Environment are relevant. In addition some actions within Safe relating to perception of crime and transport and housing issues set out in Sustainable Economy
21) Provide access to housing, appropriate to need		✓							Housing issues in the District are addressed through out plan but within Caring Communities and Sustainable Communities in particular

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
22) Increase opportunities for residents to partake in regular physical activity		✓							Actions within Healthy Environment aimed at improving physical activity and preventing ill health and Green Environment promoting access to green infrastructure
23) Increase accessible leisure/ recreation opportunities for young people (i.e. in terms of cost/transport/supervision)			✓						As above. In addition particular actions within Caring Communities, Healthy Environment, Dynamic and Sustainable Economy addressing access to leisure and recreation
<b>F. Local Identity &amp; Heritage</b>									
24) Protect/enhance local heritage and features of cultural, visual and historic identity		✓							Actions within Green Priority 1 seek to “ Retain the extent of the green belt, conserve and enhance the value of our countryside, particularly Areas of Outstanding Natural Beauty”
25) Contribute to local distinctiveness and promote design quality in new buildings		✓							As above. In addition Green Priority 2, “Ensure new development is designed to a high quality and takes into account local character and the impact on the environment”
26) Increase enjoyment/participation in arts, local culture and heritage			✓						Sustainable Economy, “Support inclusive arts and community projects that enable social, community and cultural activities to flourish for all groups”. Within Green Environment and the delivery community landscape schemes e.g. Valley Landscape Partnership scheme

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
<b>G. Natural Environment</b>									
27) Protect/enhance wildlife habitats (e.g. open spaces, trees, hedgerows, private gardens, some buildings, designated sites)		✓							As number 24
28) Increase tree cover, especially broad-leaved woodland			✓						Not raised as an issue raised during the consultation but may be covered in some respects by the delivery of the AONB units Management Action Plans and recognition of the importance of green infrastructure in the plan
29) Improve/maintain public access to open spaces, wildlife areas and the countryside			✓						As number 24 and 26
30) Protect/enhance landscape quality/heritage and retain open land/countryside			✓						As number 24 and 26
31) Protect/enhance the welfare of captive, domestic and wild animals			✓						Not an issue raised as part of the consultation, but AONB Management Action Plans and the Local cover protecting bio-diversity
<b>H. Participation, Democracy &amp; Partnership</b>									
32) Involve people in action		✓							The Community Plan seeks to involve people in action in all parts of the plan. Specific actions include PACTs panels, Environmental Visual Audits and ensuring local people and Town and Parish Councils are able to participate in issues that affect them or their local area

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
33) Involve appropriate partner organisations	✓								The Community Plan is build on partnership. The plan will be overseen by the Local Strategic Partnership which is chaired and steered by the District Council
34) Increase access to information by communicating in different ways		✓							This is a theme which has arisen in almost all areas of the Community Plan and in particular the need to address digital inclusion issues
35) Effectively involve local people in decision making, especially under-represented groups including young and elderly people			✓						As 32
<b>I. Pollution</b>									
36) Contribute to minimising or preventing incidences of localised flooding			✓						Within the Green Environment, there are specific measures provided through the Local Plan to avoid putting pressure on areas likely to flood and taking more proactive action to address surface flooding
37) Protect/enhance quality and availability of ground, surface and drinking water			✓						Conserving natural resources features as a part of the existing Local Plan and sustainability measures set out in planning policy. In addition, see above
38) Prevent/reduce land contamination and dereliction			✓						Not a part of community priorities. The Local Plan has targets to build on previously developed land. The Community Plan seeks to enhance planning enforcement of areas seen as being detrimental to visual amenity.

Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
39) Prevent/reduce air, noise and light pollution			✓						Safe Communities captures anti-social behaviour and noise issues. The Local Plan address these issues in detail
40) Ensure the appropriate use and disposal of hazardous materials								✓	Not a part of Community Priorities
41) Prevent an increase in waste production, fly-tipping, littering, dog fouling			✓						Actions within Green Environment to reduce fly-tipping and littering. Specific actions within the Community Safety Strategy and action plan also make a positive contribution
<b>J. Resource Use, Energy &amp; Waste</b>									
42) Minimise use of energy, water, minerals and materials (e.g. paper)			✓						Through delivery of Green Environment, AONB action plans and delivery of existing Local Plan
43) Increase use of renewable energy sources (wind, water, wave, biomass, solar gain)			✓						As 42 - actions within Green Environment and promoting renewable energy
44) Increase re-use and recycling of water, minerals, materials and waste			✓						Through delivery of Green Environment, AONB action plans, creation of a Sevenoaks Climate Local Strategy and existing planning policy within the LDF
45) Ensure the use of environmentally friendly/recycled materials			✓						Through delivery of Green Environment, AONB action plans, and existing planning policy within the Local Plan
46) Ensure the use of wood from sustainably managed sources			✓						Through delivery of Green Environment, AONB action plans, and existing planning policy within the Local Plan



Categories	+ve			-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-			
47) Use brown field sites or vacant buildings rather than greenfield land		✓							Through delivery of Green Environment, AONB action plans, and existing planning policy within the Local Plan
48) Ensure buildings are designed for a long life-span/future change of use		✓							Through delivery of actions in Green Environment to ensure we have “planning policies and building for life criteria to ensure new homes are well designed and can meet people’s changing needs as they grow older” I
<b>K. Transport &amp; Access</b>									
49) Reduce the number and length of car and lorry journeys			✓						Through the delivery of the Sustainable Economy theme, and in particular, Sustainable Priority 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.
50) Promote the movement of people by walking and cycling to reduce car dependency		✓							Through action sin Green and Healthy Environment and Sustainable Economy
51) Improve conditions and facilities for pedestrians and cyclists			✓						Through the delivery of the Sustainable Economy theme, and in particular, Sustainable 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”. Particular actions Safe Communities, to deliver cycle safety training in schools

Categories	+ve				-ve			?	N/A	Action to minimise or eliminate negative impacts or enhance benefits
	+	+	+	0	-	-	-			
52) Increase use, availability & access to public transport particularly for disadvantaged groups			✓							Through the delivery of the Sustainable Economy theme, and in particular, Sustainable Priority 1 to “Reduce the need to travel, promote and improve access to key local services and to public and community transport”.
53) Make use of new technologies/alternative fuels			✓							The need to make use of digital technology for improving health and social care is recognised throughout the plan. In addition, the need to improve the sustainability of new development, build in the most sustainable locations and reduce the need to travel are also recognised

**12. What changes will be made to the proposal as a result of using the sustainability checklist?**

12.1 Community Safety
12.2 Economy & Work
12.3 Education & Awareness Raising
12.4 Equitable Access to Local Facilities & Services
12.5 Health
12.6 Local Identity & Heritage
12.7 Natural Environment
12.8 Participation, Democracy & Partnership
12.9 Pollution

12.10 Resource Use, Energy & Waste

12.11 Transport & Access

### 13. Sustainability Implications Statement

*Please refer to guidance notes*

The Council's Environmental Policy Statement is applicable to all decision making. Taking this into account, please say what significant beneficial/adverse sustainability implications are contained in this document.

E.g. A positive contribution to recycling because....

A negative impact on combating crime because....

A positive contribution to all areas covered as part of the Sustainability checklist. The Community Plan is a strategic level partnership plan that seeks to provide sustainable ways of improving the social, economic and environmental wellbeing of residents in the District. The 6 themes, Safe Communities, Caring Communities, Green Environment, Healthy Environment, Dynamic Economy and Sustainable Economy provide the framework for improvements that will be made over the next three years and a vision that covers a 15 year period. There is a significant degree of cross over between the themes and delivery of the plan will make a positive contribution and builds on areas where we can make a more effective contribution by working together in a more effective, integrated and coordinated way.

14. It is recognised that when making the above decisions about sustainability impact, compromises and choices have to be made. Please list below any changes which were considered, but not proposed for implementation, giving the reasons for your choice:

Changes Considered	Reasons for non implementation
1.	
2.	
3.	
4.	

Director's signature: \_\_\_\_\_

Date: 8.12.15\_\_\_\_\_

Please send completed Sustainability Checklist to:  
Simon Davies, Partnership & Project Officer, Community Development Team.